**Leaders Code of Conduct**

Leaders should familiarise themselves with the Co. Cavan Golf Club's Safeguarding Policy, in particular this code of conduct. Leaders should read and agree to abide by these terms. Leaders must complete this Code of Conduct annually.

**As a leader in golf I agree that I should:**

• Be positive during sessions and competitions, praise and encourage effort as well as results

• Put the welfare of young person first, strike a balance between this and winning / results

• Encourage fair play and treat participants equally

• Recognise developmental needs, ensuring activities are appropriate for the individual

• Plan and prepare appropriately

• Have experience relevant to working with juniors or hold up-to-date qualifications and be committed to the guidelines in the Safeguarding Policy

• Involve parents where possible and inform parents of progress as well as when problems arise

• Keep a record of attendance at training and competitions

• Keep a brief record of injury(s) and action taken

• Keep a brief record of problem/action/outcomes, if behavioural problems arise

• Report any concerns in accordance with the Co. Cavan Golf Club's safeguarding policy reporting procedures

**Where possible I will avoid:**

• Spending excessive amounts of time with children away from others

• Giving preferential treatment to individuals and unfairly rejecting others

• Having 'favourites' – this could lead to resentment and jealousy by other children and could be misinterpreted by others

• Taking sessions alone

• Taking children to my home

• Taking children on journeys alone in my car

**Sports Leaders should never:**

• Use any form of physical punishment or physical force on a child

• Use any form of abusive language

• Exert undue influence over a participant to obtain personal benefit or reward

• Form intimate emotional, physical or sexual relationships with children

• Engage in rough physical games, sexually provocative games or allow or engage in inappropriate touching of any kind, and/or make sexually suggestive comments about, or to a child (even in fun). This includes innuendo, flirting or inappropriate gestures and terms

• Take measurements or engage in certain types of fitness testing without the presence of another adult

• Undertake any form of therapy (hypnosis etc.) in the training of children

• Discriminate against persons on the basis of gender, appearance, age, ability, religion or belief, gender identity, disability, social and ethnic background or political persuasion

**Communication with Parents**

To continue to ensure a child reaches their full potential and enjoys their time playing golf, officials/coaches need to encourage parents to consider;

• What do they want their child to get out of golf? Is it the same as what the parent wants?

• Does the parent understand what their child is trying to achieve and what support they need to achieve it?

• Is the parent being the best role model they can be to help their child enjoy their golfing experience?

• Is the parent focused on their child's development and enjoyment?

**Emergency Action/First Aid**

All officials/coaches, leaders working directly with juniors should be prepared with an action plan in the event of an emergency and be aware of our First Aid Procedures.

This will include:

• Access to First Aid equipment

• Emergency telephone contact if the participant is a minor

• Telephone contact to the Emergency Services

**Self-Declaration**

• Do you agree to abide by the guidelines contained in Golf's Safeguarding Policy?

Yes [ ] No [ ]

• Have you ever been asked to leave a sporting organisation? Yes [ ] No [ ]

• Is there any reason you should not be working with young people Yes [ ] No [ ]

• Have you ever been convicted of a criminal offence or been the subject of a caution;

a Bound Over Order; or are you at present the subject of criminal investigations?

Yes [ ] No [ ]

(If you have answered yes to questions 1,2 or 3 above, we will contact you in confidence)

**Printed name of leader/volunteer:**

**Signature of leader/volunteer:**

**Date:**